



Sherwood Charter School Parent Advisory Committee

PAC Meeting

Thursday, May 10, 2012

MINUTES

Location: Sherwood Charter School Lunchroom
23264 SW Main Street, Sherwood, OR 97140

CALL TO ORDER – Jenelle Christensen

The meeting was called to order at 7:05 p.m. There were 11 in attendance.

Board Attendees: Jenelle Christensen, Maria Dowdle, Kim Young, Melissa Blanchard and Jessica Levin

INTRODUCTIONS – All in attendance introduced themselves and mentioned their children that attend SCS and their grades.

Motion: April 2012 Meeting Minutes Approved

Made by: Jenelle Christensen, Maria Dowdle 2nd

Vote: Unanimous

Action: Passed

MRS. SMITH'S UPDATE - sick (Jenelle Christensen reported for Jan):

- Thank you to everyone involved in coordinating the Staff Appreciation week. We all felt very much appreciated.
- Volunteer Appreciation coffee is next Thursday from 8am to 9am. Please stop in and let us treat you!
- Testing for grades 3-8 will finish by May 17.
- Gearing up for Middle School – dates & details will be sent home via email to parents by next Monday.
 - Current 6th & 7th graders will get their Elective Forms to complete for next year. They are to bring this home, discuss with parents and return it signed. Due by May 22nd (to homeroom teacher).
 - May 17 – Middle School info night from 7pm to 8pm. We encourage parents of current 5th graders to attend.
 - May 17 – during the day, Middle School teachers will be talking to 5th graders about next year. They will answer any questions, explain expectations, and hopefully relieve anxiety by providing information. Elective forms will be sent home that day with students.

TREASURER REPORT –Melissa Blanchard:

PAC balance \$5,526.85 available as “working cash.”

New Board Positions available:

- No one has stepped up to be the Chairperson for the PAC (2012-2013). Two people could share the position as Co-chairs. We really need someone to take over for Jenelle Christensen.
- Pre-PAC meeting in August?
- Current SCS PAC Bylaws – “Chair should be chosen by June, so PAC board has the Summer to make plans.”
- PAC board has chosen to “float” over the Summer, until someone can commit to Chair the PAC.
- A suggestion was made to offer “Opt-out” option (opt out of fundraisers) earlier in the school year, then PAC can focus on other areas.
- Kim Young, Melissa Blanchard and Jessica Levin will keep PAC afloat until Aug.
- A letter explaining the purpose of the PAC and how it benefits all of our families at SCS will be sent to the school community. It will include a list of the PAC’s accomplishments as well as the events/supplies that have been funded by the PAC over the years (book fair, computer monitors, grant writing, staff appreciation, etc). This letter will be sent out by the end of this school year.
- A list of needed talents/abilities from parents will also be included in the above letter.
- A suggestion was made to meet with other Charter School PACs to see how they are run. The Board will investigate this a little further before making a decision.
- Kelly Marker and Sue Werle have volunteered to Co-Chair Fundraising for 2012-2013 school year.
- Another suggestion was to have a flyer go out at the beginning of the next school year, to advertise the year’s events/fundraisers in advance. Allowing families the option to opt-out of fundraisers or volunteer events.

FUNDRAISING UPDATE – KIM YOUNG:

Our fundraising goal was \$26,000 for the year. We were just \$2140.19 short of our goal.

We hope to make the \$2140.19 at the Yard Sale

Amount over \$2140.19 to go towards playground? Vote at next Sep meeting regarding a specific playground fund. Decision: we should table that and see what next year brings.

Question: Can we have a specific fundraiser for a playground fund?

Yard Sale – Coordinator, Sue Werle

- Saturday, June 9– Sherwood Middle School
- Sue Werle to make flyers and distribute in carline/backpacks
- Ask for donations and volunteers to help at garage sale.
- Sell baked goods (no homemade items allowed – unless it was baked in a certified kitchen)
- Check with church to get approval to leave items in the lunchroom, for pick up on Friday.

Ideas for next year:

- 1) Bingo night twice a year (Sep & Feb) – Family nights

- 2) Believe Catalog – fundraiser? – Jenelle has volunteered to coordinate this fundraiser.
 - 45-50% profit margin
 - Need commitment now to do it for next year.
 - Catalog includes candy, bulbs, wrapping paper, household items, etc.

Feedback on recent events:

Bingo Night update:

- People loved getting families together. Everything went well!

Staff Appreciation Week – Maria Dowdle, Coordinator

- Teacher Appreciation Week – great week. Our teachers felt loved! Thank you to all the volunteers that coordinated the week.

Announcement:

- PAC Chair will be open for next year. Jenelle Christensen will step down from PAC chair at the end of this school year due to personal reasons. Anyone interested in the open position, please contact Kim Young or Jenelle Christensen.

ADJOURNMENT – Meeting adjourned at 7:58 p.m.

NEXT MEETING – Sep 2012 - Sherwood Charter School in the lunchroom.